



**YONKERS**  
PUBLIC SCHOOLS

# COVID CONTACT TRACING PROTOCOLS

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LEVEL	DISTRICT IS NOTIFIED OF:	IMMEDIATE ACTION	NOTIFY	CONTACT TRACING	CLEANING AND DISINFECTING	CLOSING	RETURN
<b>1</b>	<b>COVID+ STUDENT/STAFF</b> <i>(Lab Confirmed Positive Test)</i>	Confirm Name Confirm Location	Health Services COVID Coordinator School Nurse Administrator	DOH directed with district support	Follow CDC/DOH guidance	Closing possible 24-72 hours (dependant on DOH)	NYS DOH guidelines Medical Clearance
<b>2</b>	<b>QUARANTINED</b> <i>(Contact of a known COVID+)</i>	Confirm Name Confirm Location	Health Services COVID Coordinator School Nurse Administrator	District log <i>(unless person under quarantine tests positive)</i>	Follow CDC/DOH guidance	<b>NO ACTION REQUIRED</b>	Upon completion of issued quarantine orders <i>(unless person under quarantine tests positive)</i> Medical Clearance
<b>3</b>	<b>COVID TEST PENDING</b>	Confirm Name Confirm Location	Health Services COVID Coordinator School Nurse Administrator	DOH directed with district support	Follow CDC/DOH guidance	<b>NO ACTION REQUIRED</b>	If COVID+ follow Level 1 Medical Clearance
<b>4</b>	<b>A CONTACT OF A CONTACT</b> <i>(Of a known COVID+)</i>	<b>NO ACTION REQUIRED</b>	Health Services COVID Coordinator School Nurse Administrator	<b>NO ACTION REQUIRED</b>	Follow CDC/DOH guidance	<b>NO ACTION REQUIRED</b>	<b>NO ACTION REQUIRED</b>
<b>!</b> <b>STUDENT/STAFF PRESENTS WITH COVID SYMPTOMS AT SCHOOL</b>		<b>CHILL</b> Contact Nurse Hold in Place Isolate Limit Access Staff Limit Access Students	<ul style="list-style-type: none"> <li>• Building Nurse</li> <li>• COVID Coordinator</li> <li>• Custodian</li> <li>• Safety Team</li> </ul>	COVID Coordinator to update log	Seal room for 24 hours if possible, and clean and disinfect	<b>NO ACTION REQUIRED</b>	Follow health office protocol